

**ORDINANCE 18-03**  
**AUTHORIZATION OF NON-RESIDENT CARDS**

Section 1: Individuals residing beyond the boundaries of the Steger-South Chicago Heights Public Library District (**Library**) whose closest library is the **Library**, and not residing within the boundaries of another public library, and owning no taxable property within the boundaries of the **Library**, may purchase a non-resident fee card calculated based on the Tax Bill Method (23 Ad. Code 3050.60 (b)), applying the Library's tax rate to the EAV on the individual's tax bill.

Section 2: individuals residing beyond the boundaries of the **Library**, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the boundaries of the **Library**, or serving as a Senior Administrative Officer of a firm, business or other corporation owning taxable property within the boundaries of the **Library**, notwithstanding anything to the contrary in this Ordinance, may obtain one (1) non-resident library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided that in no event shall the privileges and use of the **Library** be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-resident library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

Section 3: The Director of the **Library** shall notify the Reaching Across Illinois Library System in writing within 30 days of the adoption of this Ordinance, stating:

- a. the effective date of this Ordinance
- b. the beginning and ending dates of the 12 month period of validity for non-resident library cards issued pursuant to this Ordinance; and
- c. the fee formula as set forth herein.

Section 4: The **Library** shall continue to honor all non-resident library cards heretofore issued by the **Library**, for the full term of the purchase.

Section 5: The **Library** shall cooperate with other participating area public libraries and the Metropolitan Library System and adjacent regional library systems to determine the appropriate non-resident service areas, as stated in 23 Ad. Code 3050.25.

Section 6: The Policy of the **Library** for service to non-residents, including a description of the **Library's** service areas and the methods of calculating fees, shall be available for public inspection at the **Library**.

Section 7: A valid non-resident library card issued by the **Library** pursuant to this Ordinance shall accord a non-resident library cardholder all the services which the **Library** provides to its residents, including reciprocal borrowing privileges.

Section 8: No non-resident is eligible to receive a "local use" library card from the **Library**.

ADOPTED this 21<sup>st</sup> day of June, 2018 by a roll call vote as follows:

Ayes:

Nays:

Absent:

APPROVED by the President and Board of Trustees of the Steger-South Chicago Heights Public Library.

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President, Board of Library Trustees

ATTEST:

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Secretary, Board of Library Trustees