

Steger-South Chicago Heights Public Library
Board of Trustees,
Minutes of the March 17, 2015 Regular Meeting

President Thurmond called the meeting to order at 12:36 pm

ROLL CALL:

Present: Joyce, Luering, Stroube, Thurmond
Absent: Fiorenzo, Herrman, Holecek-Sherman
Also Present: Jamie Paicely, Library Director

PUBLIC COMMENTS:

None

MINUTES:

There was not a quorum available to pass the January 15, 2015 meeting minutes or the February 17, 2015 meeting minutes. These were tabled until the following meeting.

CORRESPONDANCE:

None

FINANCIAL REPORT:

Trustee Luering made a motion and Trustee Joyce seconded that the Board approve the March 2015 Claims list for \$14,406.49, the petty cash for \$553.47, the credit card for \$682.04 and the IMRF for \$2,095.21. Library = \$1,637.33 and Employee = \$457.88. Upon a roll call vote the motion passed.

Ayes: Joyce, Luering, Stroube, Thurmond
Nays: 0
Absent: Fiorenzo, Herrman, Holecek-Sherman

LIBRARIAN REPORT:

AUTOMATION:

The regular maintenance was performed on the computers. No issues were detected. We had Carlos upload the SirsiDynix training module onto the front computers as well as Bridgette's computer and Karin's computer.

BUILDING MAINTENANCE:

There were no major issues with the building. Mr. Terry did fix the back door so that the alarm wouldn't go off during the evening.

PERSONNEL:

We have filled the programmer's position with Laura, who was working in the circulation department. We have also filled the two empty circ positions and we are now operating at full staff!

PROGRAMS:

February Programs

We had 14 Adult programs, with 107 people attending them. Our most popular program was the Similarities between Lincoln and Kennedy by Jim Gibbons, which had 26 attendees. We had 7 Teen programs, with 91 people attending them. Our most popular was Marshmallow Pops, bringing in 12 teens for that. Our in-house gaming also drew 36 uses for the month.

We had 9 Children's programs with 99 people attending them. Our most popular children's event was the ToddlerTime, with 31 children participating, followed by the Gingerbread House visit, with 27 students visiting the library last month.

OTHER:

Meetings: I attended 1 ATLAS meeting, the ILA Legislative Breakfast, 1 Kiwanis meeting, and 2 webinars: one on Conceal & Carry and one on health benefits and new employees.

Per Capita Grant: They have released the 2016 Per Capita Requirements. The board is required to identify how library funds are used to support educational programs and training opportunities for patrons. I have included the requirements in the packet for you to look over and prepare for next month. I want to put this on the agenda in April or May to discuss and work on for next year.

Gift Bricks: The bricks that we use recently had a raise in price. The price was not that significant that we need to raise the donation prices, but I have a copy of the increase, if anyone would like to see it. Also, we thought about having a push in these again to celebrate the library's 40's Anniversary of opening, which is next August (2016).

Copy / Printers: Our new printers/copiers have arrived and they are great! The patrons are very excited about them, as is the staff. They are comparable to the old machines, so training on them has been minimal.

LACONI Annual Library Trustee Banquet: LACONI will be holding their annual Trustee banquet on Friday, April 17th from 6-9 at Alta Vista Banquet Hall in Addison, Illinois. Tickets are \$38 / person.

COMMITTEE REPORTS:

None

OLD BUSINESS:

None

NEW BUSINESS:

At 1:27, Trustee Luering made a motion to go into closed session for the purpose of the Director's 90 Day evaluation. Trustee Stroube seconded the motion. Motion passed.

At 1:43, Trustee Luering made a motion to exit closed session. Trustee Stroube seconded motion. Motion passed.

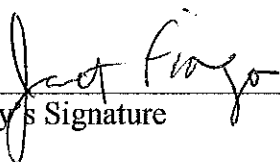
At 1:44, Trustee Stroube made a motion to re-enter Open Session. Trustee Joyce seconded motion. Motion passed.

TRUSTEE DISCUSSION:

Trustee Luering spoke about the Steger Facebook group. She mentioned that they pick a charity each month to donate a portion of their proceeds to from the auction site. She mentioned that we should ask if we can be their charity next year, to help offset the cost of our 40th Anniversary Party.

ADJOURMENT:

Trustee Joyce made a motion and Trustee Stroube seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 1:49 pm.


Secretary's Signature