

Steger-South Chicago Heights Public Library
Board of Trustees,
Minutes of the November 16, 2017 Regular Meeting

President Thurmond called the meeting to order at 7:07 pm

ROLL CALL:

Present: Holecek-Sherman, Joyce, Lueling, Stewart, Stroube, Thurmond

Absent: Fiorenzo

Also Present: Jamie Paicely, Library Director, Steve Fleshner, Dobrzynski Accounting, Brett Moeller, O'Neill & Gaspardo

PUBLIC COMMENTS:

None

MINUTES:

Trustee Stroube made a motion, and Trustee Holecek-Sherman seconded the motion to approve the minutes from the October 19, 2017 Regular meeting as presented. Upon a voice vote, the motion passed.

CORRESPONDANCE:

None

FINANCIAL REPORT:

Trustee Holecek-Sherman made a motion and Trustee Stroube seconded that the Board approve the November 2017 Claims list for \$13,257.41, the petty cash for \$2,486.10, the debit card for \$2,671.65 and the IMRF for \$2,376.59 (Library = \$1,834.00 and Employee = \$524.59). Upon a roll call vote the motion passed.

Ayes: Holecek-Sherman, Joyce, Lueling, Stewart, Stroube, Thurmond

Nays: 0

Absent: Fiorenzo

LIBRARIAN REPORT:

**October 2017
AUTOMATION:**

Carlos came in and did the regularly scheduled maintenance and updates.

BUILDING MAINTENANCE:

The building is done being painted. One Stroke Painting did the job quickly and were done within a week of starting.

PERSONNEL:

None

PROGRAMS:

October Programs

We had 12 Adult Programs, with 214 people attending them. Our Fall Family Fun Week consisted of a program everyday for 7 days. The programs were Movie Fieldtrip to see "IT" (15 people), Feast & Flick (40 people), Pumpkin Carving (37 people), Hayride (45 people), Taffy Apples (30 people), Fright Night (158 people) and Scary Sculptures (19 people)

We had 11 Teen programs, with 197 people attending them. Teen numbers for the Fall Family Fun Week are included in the numbers above. We also had 17 volunteers for the month.

We had 8 Children's programs with 250 people attending them. We had 39 people for Morning Storytime and 58 kids for Science Club this month.

OTHER:

Meetings: I attended 1 Kiwanis meeting, 1 SWAN Quarterly, 1 LIMRiCC meeting, 2 Wikipedia webinars, 2 ATLAS meetings, 1 Edge Webinar, and ILA conference in Tinley Park.

COMMITTEE REPORTS:

A Policy Committee Meeting was set for January 9th at 1:00 pm.

OLD BUSINESS:

Ordinance 17-09 – An Ordinance Providing for the Levy of Steger-South Chicago Heights Public Library District, Cook and Will Counties, Illinois for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018 was presented to the Trustees. After a roll call, the motion carried.

Ayes: Holecek-Sherman, Joyce, Lueling, Stewart, Stroube, Thurmond

Nays: 0

Absent: Fiorenzo,

NEW BUSINESS:

The Audit for FY2016-2017 was presented by Brett Moeller from O'Neill and Gaspardo. After going through the report and the suggestions for improvement, the Board discussed how to implement some of the suggestions moving forward. After a voice call, the Audit for FY 2016-2017 was accepted by the Board.

TRUSTEE DISCUSSION:

None

ADJOURNMENT:

Trustee Stroube made a motion and Trustee Holecek-Sherman seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 8:45 pm.

Secretary's Signature